

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of the Annual Meeting of Stow Bedon & Breckles Parish Council on Monday, 16 May 2022 at 7.30 p.m. in Caston Village Hall.

Present: Councillors: Phil Childs (retiring Chairman), Dawn Jessett, Hannah Reed, Julian Gibson (Clerk).

Absent: Councillors: John Morfoot, Lee Pilkington, Jonathan White.

The Meeting scheduled for 11 April did not take place.

1 Election of Chairman. Councillor White was **elected** Chairman.

In the absence of the Council Chairman, Cllr. Childs was chosen to preside. (Local Government Act 1972, Sch 12, para 11)

2 Chairman's Declaration of Acceptance of Office. It was **agreed** that the Declaration of Acceptance of Office of Cllr. White should be received at the next meeting on 13 June 2022.

3 Appointment of Vice-Chairman. It was **agreed** that the Council should continue without the appointing a Vice-Chairman.

4 Apologies for absence. It was **resolved** to accept the reasons for absence offered by Cllr. Pilkington and Cllr. White.

5 Declarations of interest. None.

6 Dispensations. None.

7 Public participation session. The Clerk reported that he had received a copy letter from residents. addressed to the Breckland Countryside Access Officer concerning Footpath Stow Bedon FP1, which has been blocked by the owner of Prince of Wales Lodge and illegally diverted onto their land. He had contacted the Officer and would do so again, asking to be kept informed as to the action Breckland is taking to rectify the situation.

8 Minutes. The minutes of the meeting held on Monday, 14 March 2022 were **confirmed**, and **signed** by the meeting Chairman.

9 Matters arising.

9.1 [9, Minutes of 15 February 2021] **A1075 Thetford to Dereham - Amendments to Speed Limit.** NCC has now extended the 50 mph limit southwards from south of the B1111 junction, and reduced the limit to 40 mph through Stow Bedon.

9.2 [9, Minutes of 13 December 2021] **Volunteer Emergency Telephone System.** The publication of information about this in *The Waylander* did not elicit any expressions of interest.

9.3 [10, Minutes of 19 January 2022] **Stow Bedon Fuel Allotment.** Cllr. Childs reported that he had encountered some difficulties when acting as current Chairman of the Fuel Allotment Trustees, in that somebody he had spoken to at the Charity Commission had opined that they did not have the power to sell the land. Cllr. Childs checked with the charity's solicitor, who disagreed, quoting the relevant legislation, namely *Charities Act 2011 s. 117 & 119*. Cllr. Childs will go back to the Commission, but until this is resolved it will not be possible to move on to the Council taking over the role of Trustee.

10 Correspondence. The following correspondence was **received**:

10.1 Norfolk County Council: *Temporary Traffic Order affecting the A1075 in Hockham Road Lining works - closed between 20:00 and 06:00 from 4-15 April.*

10.2 HM Revenue & Customs: *Important information for all employers.*

10.3 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 31 March 2022.*

10.4 Barclays Bank Plc: *Your Community Account. - 1-31 March 2022.*

10.5 SAM 2 Co-ordinator: *Statistics March 2022.*

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

- 10.6 District Cllr. Phil Cowen: *District Councillor's report on Breckland achievements 2021-2022.*
- 10.7 Information Commissioner's Office: *Confirmation of payment & Certificate.*
- 10.8 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 29 April 2022.*
- 10.9 Barclays Bank Plc: *Your Community Account - 1-29 April 2022.*
- 10.10 SAM 2 Co-ordinator: *Statistics April 2022.*

11 Planning.

- 11.1 **3PL/2022/0274/VAR: Land North of Mere House, Mere Road.** Variation of condition 2 on 3PL/2020/0439/VAR - Amended plans. It was **noted** that, after consulting with Members, the Clerk has responded using delegated powers saying the Council continues to object to the principle of development on this site for the reasons given in 2019.
- 11.2 **3PL/2022/0080/HOU: Larkrise, Mere Road, Stow Bedon.** A two-car space extension to the existing garage at Larkrise to incorporate a pit to facilitate vehicle maintenance. Planning Permission dated 15 March 2022 was **received**.
- 11.3 **3PL/2022/0095/F: Lodge Farm, Breckles.** Construction of new farm house, garage and woodland planting. It was **noted** that, after consulting with Members, the Clerk has responded using delegated powers saying that the Council has no objections, on the understanding that the usual condition requiring the dwelling to be used only by and agricultural worked is imposed.
- 11.4 **3PL/2022/0452/F: Avonmere, Mere Road, Stow Bedon.** Proposed Menage (*recte* "manège") and 1.2m post and rail timber fence. It was **resolved** that the Council had no objections.
- 11.5 **3PL/2022/0447/VAR: Land adjacent to River Cottage.** Variation of Condition 2 on 3PL/2020/1479/F - Revised house design and to replace approved drawing numbers. It was **resolved** that the Council had no objections.

12 **Breckland Local Plan: Call for Sites Consultation.** Notice of this consultation was **received**, and it was **agreed** that no comment was required.

13 **Platinum Jubilee celebrations.** Cllr. Jessett gave an update on the exciting plans for the celebration of the Jubilee in the Parish. However, she said that disappointingly, the application to Breckland Council for a grant had been refused, as it seems had many others, as not all the funds that were allocated appear to have been paid. It was **agreed** that the Council should make a budget of up to £1,100 available for this.

14 **Frosts Common.** The Clerk pointed out that the decision by the Planning Inspector upheld the Breckland Enforcement Notice but allowed a period of 12 months. The Clerk asked Breckland Enforcement for an update on 13 April, pointing out that there was no sign of any progress yet and asking whether they were ready with the documents for the next stage of the process, but has received no response.

15 **Pingo Trail lay-by and Car Park.** The Clerk reported that the NCC Highways Engineer had sent him drafts of the proposed signs to try to get those planning to walk the Pingo Trail to use the car park rather than the lay-by, and he and Cllr. White had said they were happy with these. It was hoped that this would prompt the NCC Trails officers to make sure that their work enlarging the car park went ahead to create the space to accommodate the additional users.

16 **Receipts & Payments Account.** The Receipts and Payments Account for the year 2021-2022 was **approved** and **signed** by the Chairman.

17 Finance.

17.1 **Subscriptions.** It was **resolved** that cheque number 100869 for £113.27 to the Norfolk Association of Local Councils be signed, in settlement of their invoice no. 291 for the annual subscription for 2022/23. (*Local Government Act 1972 s.143*)

17.2 **Subscriptions.** It was **resolved** that cheque number 100870 for £29.95 (£24.96 + £4.99 VAT) to Spanglefish be signed, in settlement of invoice no. 14566/2022 for hosting the Council's website for the year ending 10 April 2023. (*Local Government Act 1972 s. 111*)

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

- 17.3 **Subscriptions.** It was **resolved** that cheque number 100871 for £51.78 to the Society of Local Council Clerks be signed, being this Council's share of invoice no. MEM239438-1 for the Clerk's membership subscription for the year ending 31 May 2023. (*Local Government Act 1972 s.143*)
- 17.4 **Training.** It was **noted** that, because it was able to get sponsorship for its Summer Conference, Norfolk Association of Local Councils has reduced the cost of attendance. Cheque no. 100866 for £11.25 has therefore been returned and destroyed. (*Local Government Act 1972 s.111*)
- 17.5 **Training.** It was **resolved** that cheque numbered 100872 for £6.25 to Norfolk Association of Local Councils be signed, being this parish's share of the cost of the Clerk attending the Summer Conference and AGM on 6 July 2022. (*Local Government Act 1972 s.111*)
- 17.6 **Maintenance of the burial grounds.** It was **resolved** that cheque number 100873 for £150.00 to Stow Bedon Parochial Church Council be signed as a grant towards the cost of maintaining the burial ground in the parish at St Botolph's Church. (**Note:** The Clerk reminded the Council that this could be *ultra vires* under *Local Government Act 1894 s.8* (see minutes page 2021/2022-4 item 13.) (*Local Government Act 1972 s. 214(6)*)
- 17.7 **Maintenance of the burial grounds.** It was **resolved** that cheque number 100873 for £150.00 to Breckles Parochial Church Council be signed as a grant towards the cost of maintaining the burial ground in the parish at St Margaret's Church. (**Note:** The Clerk reminded the Council that this could be *ultra vires* under *Local Government Act 1894 s.8* (see minutes page 2021/2022-4 item 13.) (*Local Government Act 1972 s. 214(6)*)
- 17.8 **Subscriptions.** It was **noted** that on 26 April 2022 the Information Commissioner's Office collected £35.00 from the Council's account by direct debit, being the data protection fee due under the *Data Protection (Charges and Information) Regulations 2018*. (*Local Government Act 1972 s.111*)
- 17.9 **Credits.** Receipt of the following credit was **noted:** Breckland Council - Precept: £3,000.00 - 6 April 2022.
- 17.10 **Monthly Financial Report.** The report for the month ending 30 April 2022 was **received**.
- 18 Matters for consideration at next meeting.** AGAR etc.
- 19 Next meeting.** The next meeting of the Parish Council will be on Monday, 11 April 2022, at 7.30 p.m. in Caston Village Hall.

Confirmed:

.....
Jonathan White, Chairman

13 June 2022

Scheduled future Meeting dates:

Monday, 13 June 2022	Monday, 17 October 2022	*Monday, 16 January 2023
Monday, 18 July 2022	Monday, 14 November 2022	Monday, 13 February 2023
*Monday, 15 August 2022	Monday, 12 December 2022	Monday, 13 March 2023
Monday, 12 September 2022		

*If needed